

**Westbrook Soccer League
Board Meeting Minutes
September 1, 2004**

Present: Tim Gillis, Craig Dibiase, Carol Kelley, Nicole Foster, Brett Goodnow, Cyndee Poitras, Carmine Russo, Dave Walden, Charlene Leighton, Steve Rand, Vince Aceto and Sarah Redmond

Secretary's Report: The August minutes were accepted – motioned by Carmine and seconded by Cyndee.

Treasurer's Report: The bills for the uniforms and the website are still outstanding. Mark is absent but will have a formal report next month

Future Business: Anthem Cup, November 6th

Directors Position: Brett Goodnow was elected to fill the director position left vacant by Mike Russell – motioned by Tim and seconded by Carmine. One of Brett's duties will be running the indoor soccer league. Brett will be attending a meeting at Portland Sports Center regarding their performance and what they can do to improve next season. He would appreciate feedback.

Communications: The website is shaping up nicely. Cyndee distributed a list of items that she needs from board members by the end of next week. She will email everyone the link to the site. She will check with the travel coaches for their email address to add to the website.

In-house: There are 250 players registered for the fall season. The 3 and 4-year-old teams are full. There is room on the 5 and 6-year-old teams. Sarah has had a lot of requests from 3 and 4-year-old players but she has explained to the parents that the teams are full. The league does not want to mix age groups due to size and injury issues. In the future, the league should collect names and phone numbers of parents that call after the teams are full. If there is enough interest to build another team, the players could start without uniforms. Players should never be turned away without checking with Tim for a final decision. There have been a high number of requests for players to be on the same team this season. Cyndee will add "request may not be honored" to the registration form. Sarah will purchase an air pump and first aid kit before opening day. Opening day is Sunday, September 12. Tim will ask 4 of his high school players to set up the fields at 11:00 a.m. and 4 players to pick up at 3:30 p.m. for the games. Uniforms should be here this weekend. Uniforms and rosters will be distributed this weekend. Sarah will call coaches to notify them of the pick up day. Coaches are responsible for calling their players by Monday. Sarah will have the coaches call her after they call their players. She will call on Monday to check in with coaches that have not called her to confirm. In-house has the

option to offer sweatshirts if someone wants to be in-charge of taking, placing and distributing the orders. The final day is all set for WHS.

Travel: Charlene need to file the club affiliation form. Fees are also more money this year with Soccer Maine but she will get an additional check from Mark. Coaches need to fill out adult disclosure forms. Each coach must fill out a disclosure form every year. Tim is taking care of the waivers for players that do not live in Westbrook. One scholarship was approved – motioned by Charlene and seconded by Steve. Craig will check into running the shack at the upper field at the high school on September 26, and October 17, during travel games as a fund-raiser.

Westbrook Soccer League's next meeting will be held on Wednesday, October 6, at the Desmond and Rand Office on Stroutwater Street in Westbrook.

Respectfully submitted by,
Carol Kelley
Secretary

Board of Directors

President:	Tim Gillis
V.P. Inhouse:	Sarah Redmond
V.P. Travel:	Craig Dibiase
Head of Coaches:	Steve Rand
Treasurer:	Mark LeClair
Registrar:	Charlene Leighton
Secretary:	Carol Kelley
Equipment Mgr:	Carmine Russo
Directors:	Al Tanguay Cynthia Poitras Brett Goodnow Donna LeClair
Past President:	Steve Bouthillette